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A meeting of the **Cabinet** will be held in the Committee Rooms, East Pallant House (subject to current Government guidance) on **Tuesday 11 January 2022 at 9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 6)
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 7 December 2021.
- 3 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.
- 5 **Corporate Plan 2022/25 - Cllr Sharp Recommendation from the Overview and Scrutiny Committee**
At the Overview and Scrutiny Committee held on 16 November 2021 it was proposed by Cllr Sharp and seconded by Cllr Moss that the Committee recommend to Cabinet that the Corporate Plan success measures include safe jobs, in that the Council promote green jobs in the sectors of renewable, retrofitting and the circular economy. The Committee then voted on this proposal which was carried.

Cabinet are therefore asked to consider the following recommendation:

That the Corporate Plan success measures include safe jobs, in that the Council promote green jobs in the sectors of renewable, retrofitting and the circular economy.

RECOMMENDATIONS TO COUNCIL

6 **Corporate Plan 2022-25** (Pages 7 - 29)

The Cabinet is requested to consider the report and its appendices and make the following recommendations to Full Council:

1. That the Council be recommended to approve the Corporate Plan for 2022-2025 as set out in appendix 1.
2. That the new project proposals for 2022-2023, as set out in appendices 2 and 3, be agreed.
3. That, subject to the Cabinet's agreement in para 2.2 to approve the new project proposals for 2022-2023, the Council be recommended to approve expenditure of £273,000 for the projects set out in para 5.6 of this report, of which £245,000 will be funded through the efficiencies programme and £28,000 from the Council's General Fund Reserve.

7 **Chichester District Council Equality Strategy 2022-26** (Pages 31 - 47)

The Cabinet is requested to consider the report and its appendix and make the following recommendations to Full Council:

That the Council be recommended to adopt the Chichester District Council Equality Strategy 2022-26 (including the Council's equality objectives).

8 **Planting Trees Outside of Woodlands Project - DEFRA Funding** (Pages 49 - 53)

The Cabinet is requested to consider the report and its appendix and make the following recommendations to Full Council:

1. That Cabinet recommend to Council that a budget of £290,240 is approved for the DEFRA funded Trees Outside Woodland Project.
2. That, subject to Council approving recommendation 3.1, Cabinet approves expenditure for the project officer and the following two pilot projects:
 - a. £116,450 for the project officer
 - b. £60,040 for the Subsidised Trees pilot
 - c. £28,500 for the Urban Tree pilot.

The Cabinet is requested to make the following resolution:

That Cabinet delegates authority to the Director of Planning and Environment, following consultation with the Cabinet Member for the Environment and Chichester Contract Services, to accept an increase in the approved budget and expenditure for any of the four pilot projects up to a total of £50,000 per pilot if additional funding is offered by DEFRA or by another participating local authority.

KEY DECISIONS

9 **South Downs National Park Authority Renewal of Development Management Agency Agreement** (Pages 55 - 158)

The Cabinet is requested to consider the report and its exempt appendices and make the following resolutions:

1. To approve the Council entering into a new Agreement with the South

Downs National Park Authority (SDNPA) under section 101 of the Local Government Act 1972 to enable the Council to continue to provide a development management service to the SDNPA for up to two years initially, until 30 September 2024.

2. To delegate authority to the Director of Planning and Environment to agree an extension of the Section 101 Agreement for a further two years up until 30 September 2026 if the arrangements are working effectively and agreeable to both authorities.
3. To authorise the Director of Planning and Environment to conclude negotiations on the Section 101 Agreement including the Service Level Agreement, related Protocols and proposed basis for payments set out in Appendix 1; and then to complete the Agreement.

The appendices for Agenda Item 9 are restricted and are attached for members of the Council and relevant officers only (printed on salmon paper)].

OTHER DECISIONS

10 Draft for adoption revised Air Quality Action Plan (Pages 159 - 283)

The Cabinet is requested to consider the report and its appendices and make the following resolutions:

1. That Cabinet notes the public consultation responses and approves the revised Air Quality Action Plan for adoption.
2. That Cabinet approves the revocation of the Stockbridge and Orchard Street Air Quality Management Areas and the decommissioning of the Lodsworth air quality monitoring station.

11 Engagement Response to National Highways A259 Chichester to Emsworth Cycling and Walking Route (Pages 285 - 290)

The Cabinet is requested to consider the report and its appendices and make the following resolution:

That having considered the recommendation from Environment Panel (para 9.4), Cabinet is recommended to indicate the Council's support for National Highways' proposed walking and cycling improvements to the A259 Chichester to Emsworth.

12 Late Items

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

13 Exclusion of the Press and Public

There are no restricted items for consideration at this meeting however the appendices for Agenda Item 9 are restricted and are attached for members of the Council and relevant officers only (printed on salmon paper)].

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]
- (4) Subject to Covid-19 Risk Assessments members of the public are advised of the following:
 - Where public meetings are being held at East Pallant House in order to best manage the space available members of the public are in the first instance asked to listen to the meeting online via the council's committee pages.
 - Where a member of the public has registered a question or statement they will be invited to submit the question or statement in advance to be read out by Democratic Services. They may attend the meeting but will be asked to sit in an allocated seat in the public gallery.
 - It is recommended that all those attending take a lateral flow test prior to the meeting.
 - All those attending the meeting will be required to wear face coverings and maintain social distancing when in the building/meeting room.
 - Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms and/or are required to self-isolate.
- (5) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.